



# Troy Family Aquatic Center Birthday Party Reservation Form

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### PARTY BASICS:

 All birthday party packages include the following:

- Invitations
- 2 Adult all day passes
- 10 Youth all day passes
- Private tables for 1 hour
- Pizza and drink
- Paper goods for 10 kids
- Your own party leader
- Clean up

## STEP 1: Basic Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Alt. Phone (required): \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Girl:  Boy:  Age on Birthday: \_\_\_\_\_

Name of Birthday Child: \_\_\_\_\_ Date Requested: \_\_\_\_\_

Estimated number of kids: \_\_\_\_\_

Choice of 2 extra large pizzas with one topping (12 slices):  Cheese  Meat \_\_\_\_\_  Veggie \_\_\_\_\_

Choice of 2 pitchers:  Coke  Diet Coke  Sprite  Dr. Pepper  Lemonade  Iced Tea

## STEP 2: Choose a day and time

- Friday 3:30 pm, eat at 5 pm       Saturday 3 pm, eat at 4 pm       Sunday 1 pm, eat at 2 pm
- Saturday 11 am, eat at 12 pm       Saturday 5 pm, eat at 6 pm       Sunday 3 pm, eat at 4 pm
- Saturday 1 pm, eat at 2 pm       Sunday 11 am, eat at 12 pm       Sunday 5 pm, eat at 6 pm

## STEP 3: Choose a theme

**HARVEY PARTY**      **PLEASE CHECK ONE:**       \$175 TFAC member       \$185 Residents       \$195 Non-Residents  
*Max 15 kids under 6 years,*  
*Max 20 kids over 6 years*  
**Additional child:** \$18/PH, \$19/Res, \$20/NR.  
**Includes:** Party basics

**AQUA BLAST**      **PLEASE CHECK ONE:**       \$215 TFAC member       \$225 Residents       \$235 Non-Residents  
*Max 15 kids under 6 years,*  
*Max 20 kids over 6 years*  
**Additional child:** \$20/PH, \$21/Res, \$22/NR.  
**Includes:** Party basics, plus 10 ice cream coupons, 2 extra adult passes and a Family Night pass for 4.

**SUPER SPLASH**      **PLEASE CHECK ONE:**       \$245 TFAC member       \$255 Residents       \$265 Non-Residents  
*Max 15 kids under 6 years,*  
*Max 20 kids over 6 years*  
**Additional child:** \$20/PH, \$21/Res, \$22/NR.  
**Includes:** Party basics, plus 10 ice cream coupons, 2 bonus pizzas, 2 extra pitchers of pop, 2 extra dult day passes and a Family Night pass for 4

## STEP 4: Add poolside shade rental (optional)

Accommodates 20, no food allowed

**PLEASE CHECK ONE:**       Resident, \$30/hour       Non-Resident, \$40/hour  
 Resident, \$90/4 hours       Non-Resident, \$120/4 hours

**PLEASE TURN TO BACK SIDE FOR PARTY INFORMATION AND GUIDELINES, AND PAYMENT**

### For office use only

HH#: \_\_\_\_\_ DOE: \_\_\_\_\_ ROOM: \_\_\_\_\_ #KIDS: \_\_\_\_\_ #ADULTS: \_\_\_\_\_  
 Notes: \_\_\_\_\_

## PARTY INFORMATION AND GUIDELINES

In order to insure a great party experience for all, we ask that you please be aware of the following party guidelines. Parties are booked on a first-come, first served basis and full package payment is due at the time of reservation.

### GENERAL

**Cake:** The Birthday cake is NOT included in the party fees. The only outside food that is permitted is birthday cake/ cupcakes. (no ice cream permitted) Please bring your own candles, cake knife, lighter, utensils and paper goods for cake, for both kids and adults.

**Paper products:** We will provide private tables with paper products (cups, napkins and plates) for children only, and only for pizza.

**Party Leaders:** Will greet you, review the celebration plan, make food arrangements and clean up.

**Food:** 2 pizzas and 2 pitchers of pop included for package guests only, however additional food is available to order for other guests for a fee. Menu will be provided once party is booked.

### REFUND POLICY

Refunds will not be issued for parties canceled within 7 days of scheduled party. There is a \$60 cancellation fee, otherwise.

### INCLEMENT WEATHER POLICY

Depending on the severity of the weather and the availability of rooms, parties may be postponed or moved indoors to the Troy Community Center. This will be at the discretion of the Supervisor and is not guaranteed.

### FACILITY USE AGREEMENT

1. Parties are subject to all policies, rules and regulations of the Aquatic Center. The undersigned hereby verifies that they understand the following:
2. Children 6 years and under must be directly supervised in the water by an individual 16 or older who must be an arm's length away at all times.
3. Children over 6 years of age but under 10 must have an adult within the facility at all times.
4. Appropriate and approved swim wear is required. Males cannot swim in basketball shorts.
5. Swim diapers and rubber pants are required for children not yet potty trained. These are available for purchase at the concession stand.
6. For safety reasons flotation devices and toys are not allowed (with the exception of Coast Guard approved life jackets).
7. To ride the body & tube slides you must be 42" tall and a swim test may also be required.
8. Outside food and drinks are not permitted into the facility; a concession area offers food and drinks for sale and an outdoor picnic area is available outside the facility.
9. No swim goggles are permitted while riding the slides.
10. Understand that TFAC is not open during inclement weather. Staff will contact the applicant to discuss the status of the event.
11. Alcohol is prohibited in Aquatic Center, parking lot or on adjacent properties.
12. Smoking is prohibited on Aquatic Center property.
13. Any adults entering the facility are \$7 each, with the exception of an individual adult accompanying a child 6 years old and under

This application is not valid until authorized by the city of Troy, and signed by patron below as acknowledgment and agreement to all the terms and conditions. Refunds will not be issued for parties canceled within a week of the party date. A \$60 service charge will be deducted from all refunds. All rules and adult/child ratios must be followed while using the building, including parents directly supervising children in the water. **Package payment is due in full at time of reservation.**

Visa/MasterCard # \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVV \_\_\_\_\_

*Signature authorizes City of Troy to charge your credit card for party costs and expenses incurred after initial payment.*

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved: Recreation Department \_\_\_\_\_ Date \_\_\_\_\_