



Troy Family Aquatic Center Birthday Party Reservation Form

3425 Civic Center Dr, Troy, MI 48084

☎ 248.524.1546 ✉ samantha.jenkins@troymi.gov 🌐 rec.troymi.gov/tfac



PARTY BASICS

All birthday party packages include the following:

- Invitations
- 10 Youth all day passes
- Private tables for 1 hour
- 2 Pizzas
- 2 Pitchers
- Paper goods for the kids
- Your own party leader
- Clean up

STEP 1: Basic Information

Name: _____ Phone: _____ Alt. Phone (required): _____

Street Address: _____ City: _____ Zip: _____

Email: _____ Girl: Boy: Age on Birthday: _____

Name of Birthday Child: _____ Date Requested: _____

Estimated number of kids: _____

Choice of 2 extra large pizzas with one topping (12 slices): Cheese Meat _____ Veggie _____

Choice of 2 pitchers: Coke Diet Coke Sprite Dr.Pepper Lemonade Iced Tea

STEP 2: Choose a day and time

Friday 3:30 pm, eat at 5 pm Saturday 11 am, eat at 12 pm Sunday 11 am, eat at 12 pm

Saturday 1:30 pm, eat 2:30 pm Sunday 1:30 pm, eat at 2:30 pm

Saturday 4 pm, eat at 5 pm Sunday 4 pm, eat at 5 pm

STEP 3: Choose a theme (Each package starts for 10 kids)

HARVEY PARTY PLEASE CHECK ONE: \$175 TFAC member \$185 Residents \$195 Non Residents
 Max 15 kids under 6 years, Additional child: \$18/PH, \$19/Res, \$20/NR.
 Max 20 kids over 6 years Includes: Party basics

AQUA BLAST PLEASE CHECK ONE: \$215 TFAC member \$225 Residents \$235 Non Residents
 Max 15 kids under 6 years, Additional child: \$20/PH, \$21/Res, \$22/NR.
 Max 20 kids over 6 years Includes: Party basics, 10 ice cream coupons, 2 extra adult passes and a Family Night pass for 4.

SUPER SPLASH PLEASE CHECK ONE: \$245 TFAC member \$255 Residents \$265 Non-Residents
 Max 15 kids under 6 years, Additional child: \$20/PH, \$21/Res, \$22/NR.
 Max 20 kids over 6 years Includes: Party basics, 10 ice cream coupons, 2 bonus pizzas, 2 extra pitchers of pop, 2 extra adult day passes and a Family Night pass for 4

PLEASE TURN TO BACK SIDE FOR PARTY INFORMATION AND GUIDELINES, AND PAYMENT

For office use only

HH#:

DOE:

ROOM:

#KIDS:

#ADULTS:

Notes:

PARTY INFORMATION AND GUIDELINES

In order to ensure a great party experience for all, we ask that you please be aware of the following party guidelines. Parties are booked on a first come, first served basis and full package payment is due at the time of reservation. Parties must be booked two weeks in advance.

GENERAL

Cake: The birthday cake is NOT included in the party fees. The only outside food that is permitted is birthday cake/cupcakes. (no ice cream permitted) Please bring your own candles, cake knife, lighter, utensils and extra for adults.

Paper products: We will provide private tables with paper products (cups, napkins and plates) for children only, and only for pizza.

Party Leaders: Will greet you, review the celebration plan, make food arrangements, set up, and clean up. Your party leader is not responsible for serving food or facilitating activities in the Aquatic Center.

Food: Two XL pizzas and two pitchers of pop included for package guests only. However additional food is available to order for other guests for a fee. Menu will be provided once party is booked.

Seating: You are provided a section of tables in the concessions area. Tables seat approximately 24, groups may need to eat in shifts. There is no food/gift storage. All food/gifts must be removed from concessions at the end of your 2 hour party.

Admittance: You main gain entry 15 minutes prior to your party. Party length is 2 hours, though guests are welcome to stay at the park until closing time.

What to Bring:

- Plates, napkins and cups for the adults.
- Cake plates for everyone.
- Forks, spoons, and knives for everyone.
- Cooler– THERE IS NO REFRIGERATION AT THE PARK
- Cake, candles, cake knife, server, and lighter

REFUND POLICY

Refunds will not be issued for parties canceled within 7 days of scheduled party. There is a \$60 cancellation fee, otherwise.

INCLEMENT WEATHER POLICY

No refunds are available due to inclement weather. Weather is unpredictable, and can pose certain health and safety hazards. Depending on the severity of the weather and availability of rooms, parties will either be postponed or moved indoors. However, this is not guaranteed. The decision to reschedule or move a party will be made by the supervisor the Friday prior to the party. Once a party has started, they will not have the option to move inside. Rain checks may be issued for a future admission during the same operating season if the attractions close during the party time and remain closed. Rain check passes will be issued to each child in the party and the parents.

FACILITY USE AGREEMENT

Parties are subject to all policies, rules and regulations of the Aquatic Center.

The undersigned hereby verifies that they understand the following:

1. Children 6 years and under must be directly supervised in the water by an individual 16 or older who must be an arm's length away at all times.
2. Children over 6 years of age but under 10 must have an adult within the facility at all times.
3. Appropriate and approved swim wear is required. Males cannot swim in basketball shorts.
4. Swim diapers and rubber pants are required for children not yet potty trained. These are available for purchase at the concession stand.
5. For safety reasons flotation devices and toys are not allowed (with the exception of Coast Guard approved life jackets).
6. To ride the body & tube slides, you must be 42" tall and a swim test may also be required.
7. Outside food and drinks are not permitted into the facility. A concession area offers food and drinks for sale and an outdoor picnic area is available outside the facility.
8. No swim goggles are permitted while riding the slides.
9. Understand that TFAC is not open during inclement weather. Staff will contact the applicant to discuss the status of the event.
10. Alcohol is prohibited in Aquatic Center, parking lot or on adjacent properties.
11. Smoking is prohibited on Aquatic Center property.
12. One adult per child attending the party is included (any age). Any additional adults are \$7 to enter the facility. Additional passes can be bought at the TFAC front desk or can be added to the groups final bill.

This application is not valid until authorized by the city of Troy, and signed by patron below as acknowledgment and agreement to all the terms and conditions. Refunds will not be issued for parties canceled within a week of the party date. A \$60 service charge will be deducted from all refunds. All rules and adult/child ratios must be followed while using the building, including parents directly supervising children in the water. **Package payment is due in full at time of reservation.**

Visa/MasterCard # _____ Exp. Date _____ CVV _____

Signature authorizes City of Troy to charge your credit card for party costs and expenses incurred after initial payment.

Applicant's Signature _____ Date _____

Approved: Recreation Department _____ Date _____